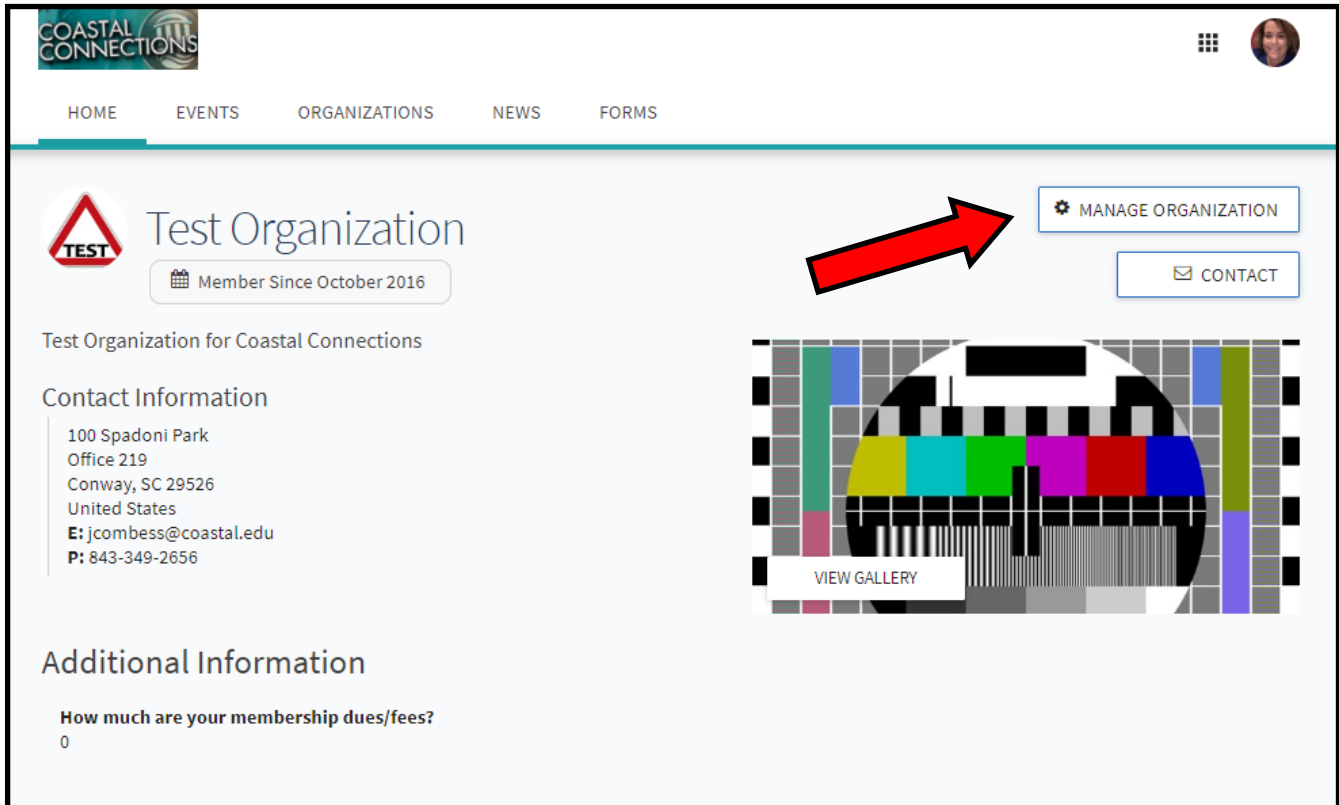
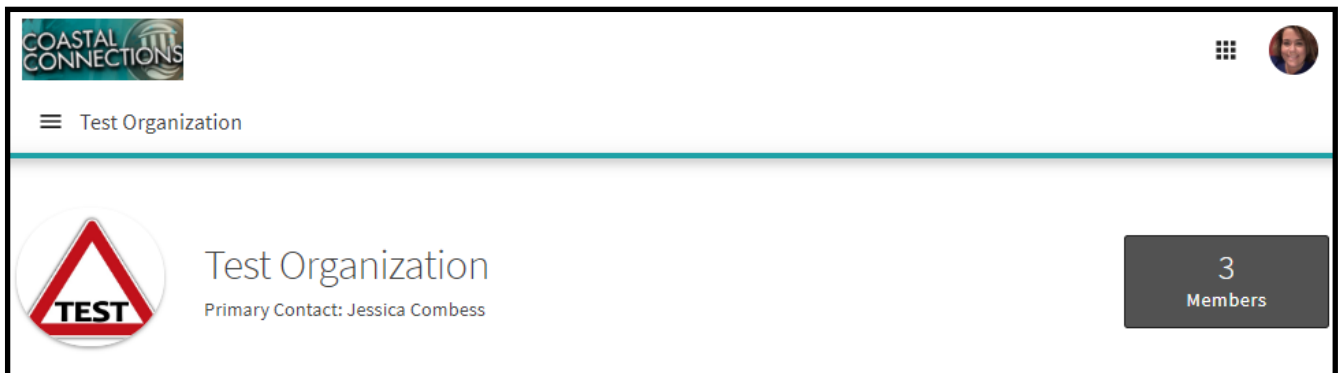


# Uploading a Video to Your Group's Coastal Connections Page



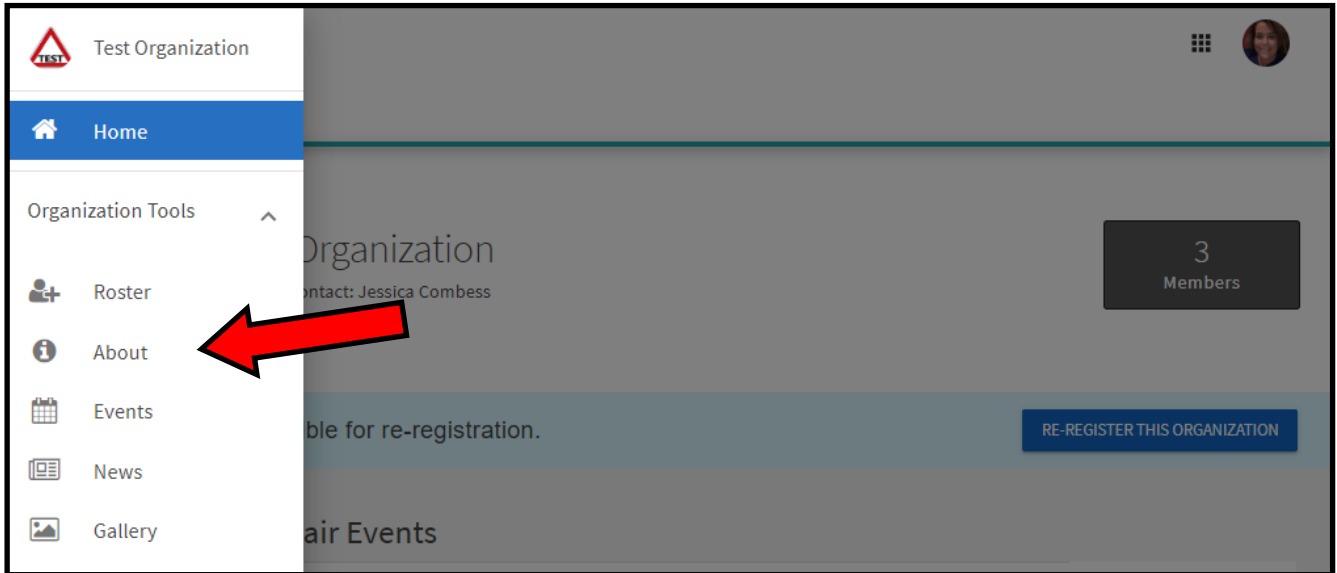
The screenshot shows the Coastal Connections website interface. At the top, there is a navigation menu with links for HOME, EVENTS, ORGANIZATIONS, NEWS, and FORMS. The main content area displays the profile for 'Test Organization', which is a member since October 2016. The profile includes contact information: 100 Spadoni Park, Office 219, Conway, SC 29526, United States, with email jcombess@coastal.edu and phone 843-349-2656. There is also a section for 'Additional Information' with a question 'How much are your membership dues/fees?' and an answer '0'. On the right side of the profile, there are two buttons: 'MANAGE ORGANIZATION' (with a gear icon) and 'CONTACT' (with an envelope icon). A red arrow points to the 'MANAGE ORGANIZATION' button. Below the profile information, there is a gallery of images with a 'VIEW GALLERY' button.

Log onto Coastal Connection ([coastal.edu/coastalconnections](http://coastal.edu/coastalconnections)) and go to your group's page. Click the Manage Organization Button (must have proper permissions).

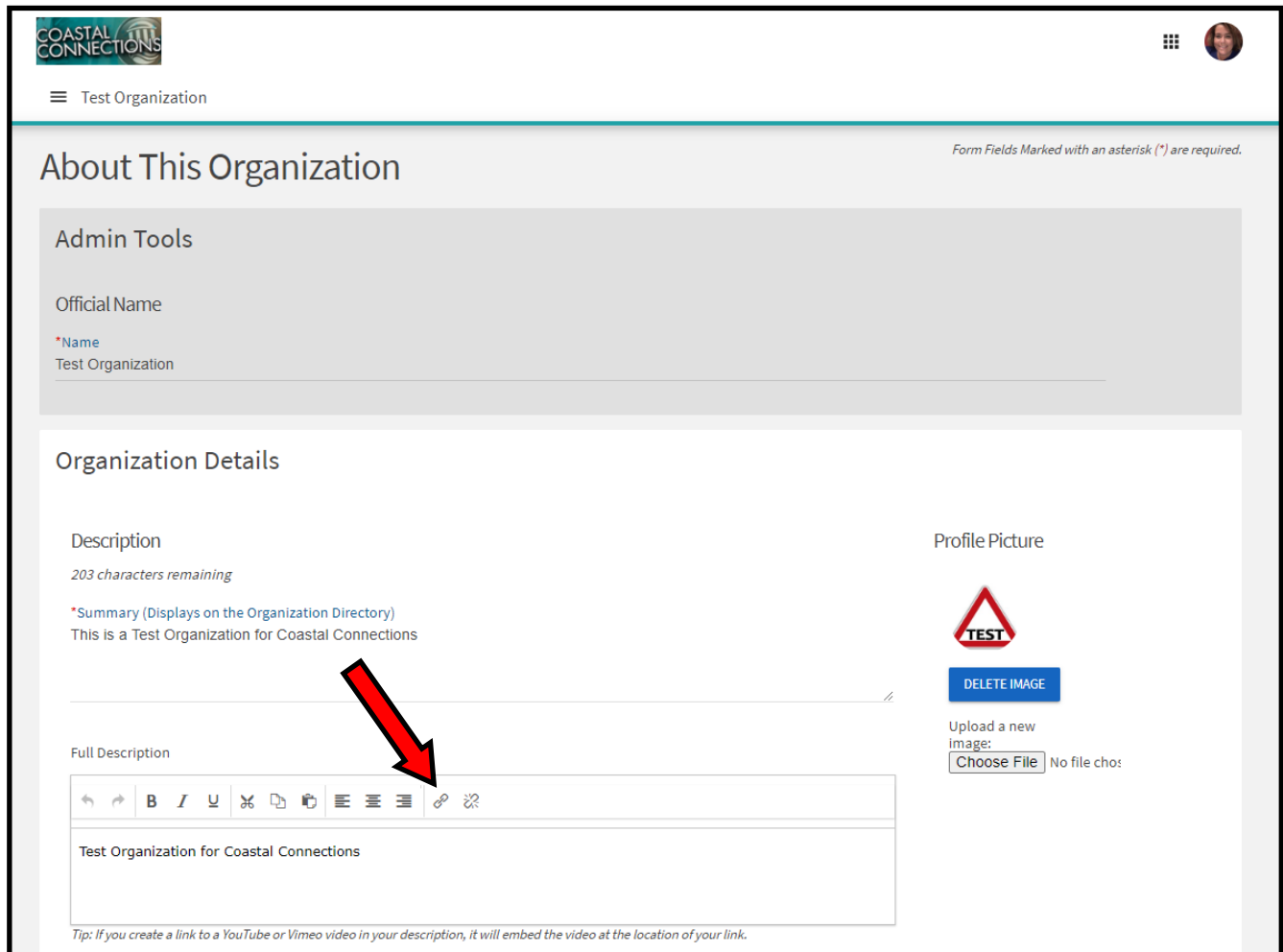


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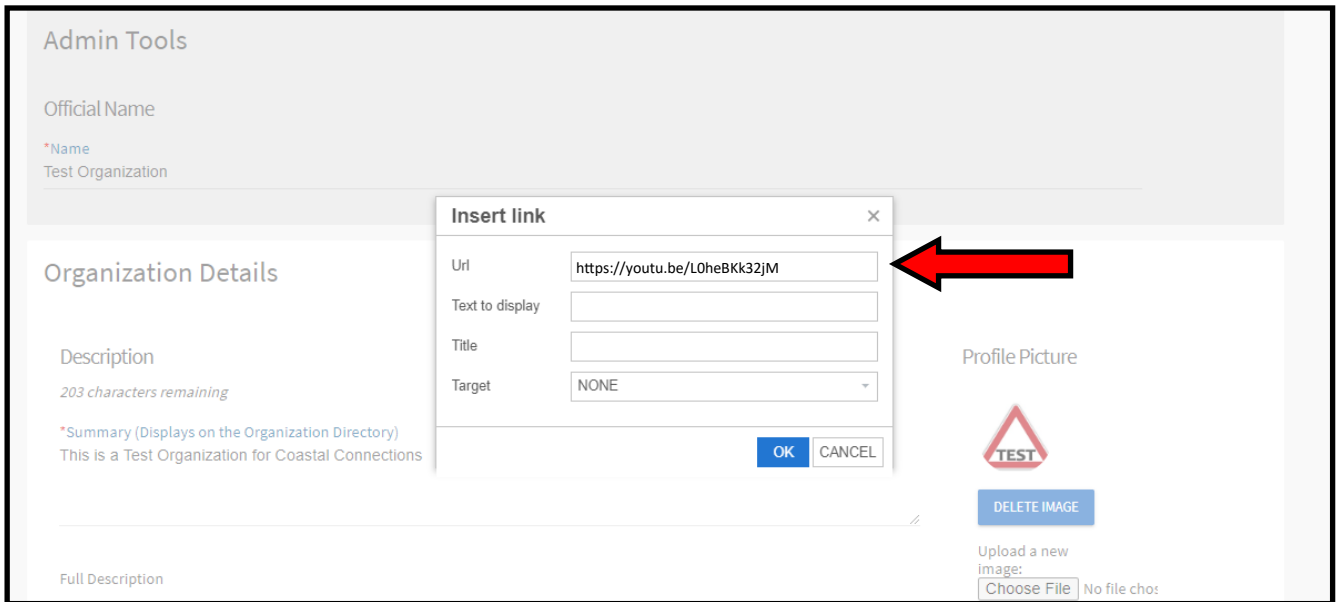
Click the three line “hamburger menu” for a drop down menu.



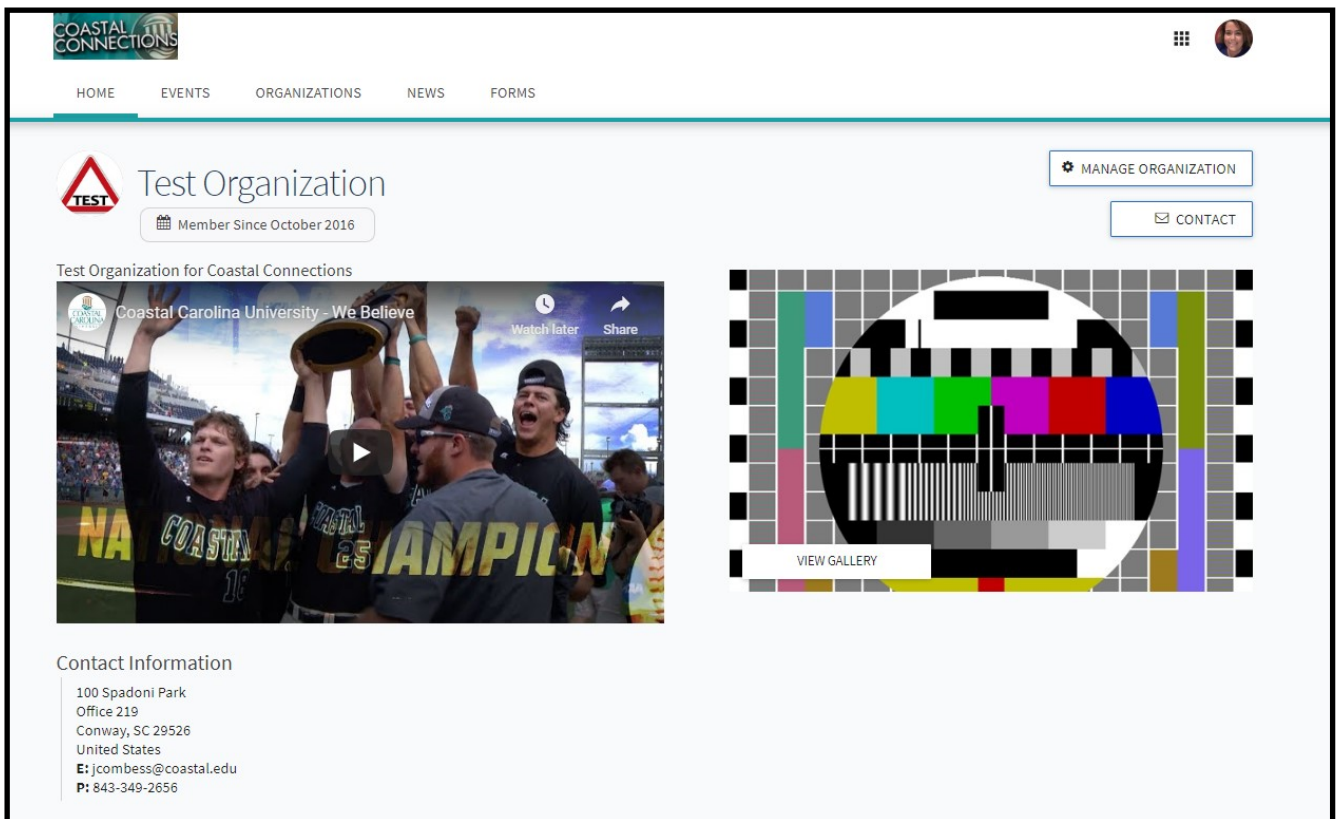
Click the 'About' Option.



You will embed your Youtube or Vimeo video into the full description. To do so, place your cursor where you want the video to be in the description and click the link option.



**Paste the URL link of your video from Youtube or Vimeo in the URL box. Click “OK” on this box and then “Update” at the bottom of the main screen.**



**At this point, your video should be good to be played by anyone who come to your group’s Coastal Connections Page.**